

Circular E-028

Brussels, 12 April 2011

Invitation to the 16th UNI Europa Executive Committee meeting and 35th UNI Europa Management Committee Toulouse, 2 October 2011

To the Members of the UNI Europa Executive Committee and Management Committee
To the Substitutes of the UNI Europa Executive Committee and Management Committee

Dear Colleagues,

Further to our circular E-006 dated 2nd February 2011 concerning the invitation to the 3rd UNI Europa Conference, I would like to invite you to the 16th UNI Europa Executive Committee meeting and the 35th UNI Europa Management Committee meeting, which will take place in Toulouse on 2 October 2011, prior to the 3rd UNI Europa Regional Conference.

Venue and timetable

The Executive Committee meeting will open on 2 October 2011 at 11:00 and is scheduled to close the same day at 17:00 at the latest.

The meeting will take place at the:
Pierre Baudis Conference Center
Room Cassiopée (Level +1)
11, Esplanade Compans Caffarelli
F - 31000 Toulouse

UNI Europa Management Committee

A meeting of the UNI Europa Management Committee is scheduled on the same day (2 October 2011) from 9:00 to 10:30 at the same venue.

Participation in statutory meetings

I would like to remind you that the Management Committee and Executive Committee are composed of the titular members or, in their absence, their first or second substitutes.

Any titular member unable to attend is kindly requested to inform the secretariat as soon as possible to enable contact to be made with the substitute member.

Participation form

For both the meeting of the Executive Committee and Management Committee, kindly, complete the on-line registration form (attendance at the meetings and the dinner organised by the French affiliates on 2 October 2011) by clicking on the following link:

<http://place.uniglobalunion.org/unieueb>

Username: UNIEuropaEC

Password: togetherwecan

Deadline for registration : 20 May 2011

Make sure that the hotel booking for the conference covers your participation in the Executive Committee meeting.

Insurance coverage

Please note that UNI Europa cannot take out insurance for the participants. It is up to the union or the individual participant to conclude insurance. Participation in the meeting is at your own risk.

Interpretation

During the meeting, simultaneous interpretation will be available to and from English, French, German, Spanish, Italian and Swedish.

Agenda and working documents

The secretariat will inform you as soon as the documents are available for downloading from the UNI Europa Executive Committee Toulouse 2011 website (see above).

If you need further information, please don't hesitate to contact Sonja Trekels (Tel: +32 2 234 56 40 or by e-mail: sonja.trekels@union-network.org).

Yours sincerely,

Bernadette Ségol
Regional Secretary