



With the financial support of the European Commission



- To the members of the CREMONINI Project Steering Committee

**INVITATION to the kick off meeting of the Project Steering committee:
“Towards the Cremonini Group EWC: networking of worker representatives for exchange and training”
Rome, 29 January 2013**

Dear Colleagues,

We have the pleasure to invite you to this first Steering committee meeting, which will take place in **Rome** on **Tuesday 29 January 2013, with the opportunity to join the meeting through Skype (Video) Call.**

Venue and timetable

The meeting will be host by FLAI offices:
FLAI CGIL – The Italian Agro-industrial Workers' Federation
Via Leopoldo Serra, 31
00153 Rome (ITALY)

The meeting will start at 12.00 and will finish at 16:30, with a 45-minutes pause for lunch.

Interpretation

The meeting will be held in English. Should you have any specific interpretation needs, please contact us as soon as possible.

Registration

Please complete the enclosed enrolment form. It should be sent back for the attention of Marco Gentile:
Email address: marco.gentile@flai.it
Fax: + 39 06 233 238 563 **before 18 January 2013.**

Accommodation

FLAI will manage the hotel booking. Please indicate your accomodation needs in the enrolment form. We will take care of the reservation (max 1 night)

Reimbursement

Travel costs will be reimbursed upon receipt of the Declaration of Expenses to be remitted at the meeting or to be returned to FLAI secretariat.

Travel costs will be carried out applying the following criteria:

- For flight tickets: on the basis of APEX fares (max 400 euros).
- When travelling by train: 1st class train ticket will be reimbursed,
- When travelling by car: the equivalent of a first class train ticket (with document proving the price of the train ticket),
- Journeys have to be carried out in the most economic and shortest way
- No taxi costs or any other extra costs will be reimbursed.

Insurance Coverage

Please note that FLAI cannot take out insurance for the participants. It is up to the union or the individual participant to conclude insurance.

OPPORTUNITY TO MAKE A VIDEO CALL

You can ask to join the meeting through Skype. A video-call will be made with all SC members who cannot attend the meeting in Rome. We will provide you all details to connect with us.

If you have any queries about this meeting, please contact:
Stefania Radici (stefania.radici@filcams.cgil.it) or Marco Gentile (marco.gentile@flai.it)

Yours sincerely,

The Project Management Staff